

請在適當位置填上☑，附有「\*」之空格必須填寫。Please put ☑ where appropriate and all the blank with "\*" must be completed.

**1. 客戶/團體資料 Customer/Group Details\***

<b>Name in English*</b>	<b>中文名稱</b>
<b>部門 Department (如適用 if applicable)</b>	<b>通訊電話 Contact Number*</b>
<b>電郵 E-mail*</b>	<b>傳真 Fax</b>
<b>通訊地址 Correspondence Address*</b>	

**2. 聯絡人 Contact Person**

團體帳戶須由聯絡人管理，請最少須登記一名聯絡人 Group account is managed by Contact person, at least 1 contact person must be registered

<b>第一聯絡人姓名 Name of Priority Contact person*</b>	<b>職位/部門 Position/Department*</b>
<b>電話 Contact Number*</b>	<b>電郵 E-mail*</b>
聯絡人姓名 Name of Contact person	職位/部門 Position/Department
電話 Contact Number	電郵 E-mail

如填寫位置不足，請另紙書寫。 Please use supplementary sheet(s) if there is not enough space.

**3. 收集及個人資料使用說明通知\***
**COLLECTION AND USE OF PERSONAL DATA STATEMENT NOTICE\***
**3.1 收集目的及使用 Purpose of Collection and Use**

- a. 客戶所提供之資料，只會用作處理服務申請之用，如客戶未能提供全部資料，可能會導致有關的申請被延誤或不被接納。客戶如報名由其他主辦單位提供之服務，即表示同意形動將有關的客戶個人資料提供予相關機構。  
The personal data you provide(d) to INVIS is for use of the account or service application. Failure to provide full information may result in the delay or decline of your application. If customers apply for service provide by another organizer, customers agree INVIS to transfer their personal information to the organizer.
- b. 形動祇會在已取得客戶的同意或並無反對的情況下才使用客戶的個人資料作為形動/其合作伙伴主辦及推廣會籍，各項康樂及體育通訊、課程、講座、會議、活動、比賽等的宣傳/推廣用途。  
Your personal data will be used by INVIS and/or our partners only for promotion and/or marketing purposes of the membership campaign, sports and recreational newsletters, activities, courses, seminars, conference, events, competitions, etc under your consent or an indication of no objection, you being the data subject.

**3.2 更新及停止使用個人資料 Updating and Stop Using Your Personal Data**

- a. 如客戶不願意形動繼續使用客戶的個人資料作上述 3.1.b.項用途及/或須查詢/更新客戶的個人資料，敬請透過以下途徑通知形動：  
If you do not wish INVIS to continue to use your personal data for the purposes mentioned in 3.1.b. above, and/or would like to enquire/update your personal data, please let us know via any one of the following ways:
- a.1. 在表格第 3 部分內適當方格內加上☑。 Please put ☑ where appropriate in Part 3; 或  
a.2. 連同客戶的姓名及客戶編號電郵至 [info@invis.hk](mailto:info@invis.hk)。 Email to [info@invis.hk](mailto:info@invis.hk) with your name and Customer ID; 或  
a.3. 在本公司網站 [www.invis.hk](http://www.invis.hk) 下載《帳戶資料更新表格》並於填寫後，以電郵、傳真或郵寄至本公司 Download and fill in the "Account Data Update" form at [www.invis.hk](http://www.invis.hk) and return us by email fax or post.

本人  同意  不同意 貴公司使用個人資料作條款 3.1.b 所述之用途。

I  agree  do not agree INVIS to continue to use my personal data for the purposes mentioned in article 3.1.b above.

**4. 同意及聲明 Consent & Declaration\***

本人已詳閱及明白，本表格內及《條款及細則》之內容，並確定形動的代表已經妥善回答本人一切對服務上的疑問。本人已經在申請服務時，已經考慮到申請之服務的性質，並明白及同意需要自行承擔參加申請之服務所帶來的任何風險。本人同意及將會遵守，由形動的代表發出的一切合理指示及形動之各項指引及守則，並會以安全的方式參加服務。本人證實所提供之資料全部真確無誤。

I have read and understood the information on this form and all the conditions listed in "Terms and Conditions" and the INVIS's representative has satisfactorily answered any questions I have asked. I understand and agree that I participate in applied service(s) entirely at my own risk. I have considered the nature of such service(s); I will participate in a safe manner and follow all reasonable instructions from the INVIS's representative and agree to abide by the guidelines of INVIS.. I confirm that the information I have provided is true and correct and complete to the best of my knowledge.

<b>授權人姓名及簽署*</b> Name of authorized person & signature*	<b>蓋章*</b> Stamp*	<b>日期*</b> Date*
		/ /

**備註 Notes**

- 本表格一經遞交，即表示閣下已細閱、明白及同意接納形動訂定之《條款及細則》和不時發出的其他指引及守則。  
Once this Registration form submitted, applicant confirm acceptance of the all "Terms and Conditions" by INVIS.
  - 請於填妥表格後，透過郵寄/傳真/電郵/親身前往辦事處或於 [www.invis.hk](http://www.invis.hk) 將表格交回。  
Please submit the completed form by Post / Fax / E-mail / In Person or Internet Service System at [www.invis.hk](http://www.invis.hk).
- ☎ (852) 3543 0034 | ✉ [info@invis.hk](mailto:info@invis.hk) | 🌐 [www.invis.hk](http://www.invis.hk)  
 ☒ 香港上環永樂西街 177-183 號永德商業中心 10 樓 1003 室  
 Room 1003, 10/F, Wing Tuck Commercial Centre, 177-183 Wing Lok Street West, Sheung Wan, HK

## 形動單車 (形動單車服務 / 形動單車隊) 條款及細則 (2016年4月修訂)

多謝選擇「形動單車服務」或「形動單車隊」(以下簡稱:形動)的服務,形動所提供的服務乃根據本條款及細則提供,請客戶於登記帳戶前仔細閱讀條款,並確保完全明白該等條款。若客戶不同意,將不可登記或使用形動之服務。

### 1 一般條款

- 1.1 以「形動單車服務」或「形動單車隊」名義提供的服務,均由「形動香港有限公司」管理及營運。辦事處註冊地址為:香港上環永樂西街177-183號永德商業中心10樓1003室。
- 1.2 為確保服務質素及客戶的安全,形動所提供的服務,只會向已擁有註冊帳戶的客戶提供。
- 1.3 除特別註明外,形動一般提供的服務,接受年滿5歲-69歲的客戶申請;6歲以下的客戶只限參加私人單車教練服務,並按個別客戶之情況作出評估。不同的服務可能設有不同的人數或年齡限制,詳情請參閱個別服務章程。
- 1.4 形動可向獲由「團體客戶」以任何形式(包括但不限於口頭、廣告或傳單等等)邀請之人士(包括但不限於「團體客戶」之會員、職員或客戶等等)而未有登記形動帳戶之人士提供服務,唯該「團體客戶」必須承擔任何該獲邀請之人士,因參加由形動提供的服務所引起的責任及必須先事代表形動向參加者說明參加服務的條款和風險及《收集及使用個人資料使用說明通知》;並確保該參加者確認已經仔細閱讀,明白及同意形動之服務條款和了解有關風險;並願意向本公司提供其個人資料(包括但不限於:姓名、出生日期、身份證或護照號碼、通訊方法)及《體適能與你表格》。
- 1.5 客戶一經向形動提交任何帳戶登記或服務之申請,或向形動繳付款項使用任何服務(即使沒有提交書面申請),即表示客戶已細閱,明白及同意接納本公司訂定之本條款及細則和本公司不時發出的其他條款及細則。

### 2 帳戶政策

- 2.1 形動的客戶帳戶主要分為以下兩類:
  - 2.1.1 **個人帳戶(擁有人即個人客戶)**  
歡迎任何人士以個人名義作登記;18歲以下之客戶,必須透過一名18歲或以上之「聯絡人」登記;「聯絡人」將會同時被註冊一個獨立的帳戶;擁有個人帳戶之客戶,可另外申請「形動單車隊」會籍。
  - 2.1.2 **團體帳戶(擁有人即團體客戶)**  
歡迎任何組織或團體登記;團體帳戶必須最少登記一名「聯絡人」,帳戶將由該「聯絡人」管理;「聯絡人」將會同時被註冊一個的個人帳戶。
- 2.2 帳戶一經成功註冊,形動將會向客戶發出書面確認,每一個帳戶均會被編配一個獨立的「客戶編號」。
- 2.3 客戶須妥善保管由形動發出的帳戶資料,避免個人資料外泄。
- 2.4 已登記「個人帳戶」或「團體帳戶」之客戶,可隨時以書面或填寫《客戶資料更新表格》通知形動個人資料的更新或申請取消帳戶的登記。
- 2.5 擁有「形動單車隊會籍」之會員,可隨時以書面通知或填寫《客戶資料更新表格》,通知形動個人資料的更新或申請終止會籍,會籍到期日前終止會籍,可能須根據條款向形動單車隊作出補償。
- 2.6 個人資料如有任何更改,請於有關資料更改後的7天內通知形動。
- 2.7 登記帳戶或修改帳戶資料,請登入網上客戶服務系統或填妥相關的表格並按照表格內的指示交回;表格可透過形動的網站或電話、電郵或傳真向形動索取。
- 2.8 形動保留決定是否接納帳戶及會籍之登記申請;登記帳戶的詳細的資料,請參閱相關章程。

### 3 報名/申請服務政策

- 3.1 所有服務只接受已擁有註冊帳戶的客戶申請。
- 3.2 所有服務必須預約及預先繳付款項;如未能於到期日前繳費,有關預約將會被取消,客戶需要重新預約。
- 3.3 預約服務可透過網上客戶服務系統、電話、電郵、傳真、郵寄或親身前往形動的辦事處進行;形動接受客戶以表格、熱線電話錄音或任何書面記錄形式申請服務;如形動接受有關的申請,將會向客戶發出確認通知。
- 3.4 為確保客戶的身體狀況適合參加單車活動,申請由形動所提供的大部分服務(不包括非訓練課程的服務,例如:單車講座、單車表演及極速單車賽等等)須連同有效之《體適能與你表格》,確保其身體狀況適合進行單車活動;15歲以下之客戶由其家長或合法監護人,根據日常觀察和了解填寫;15歲或以上之客戶則需要自行填寫。《體適能與你表格》的有效日期為填寫日起計的十二個月,如表格已逾期,客戶需要重新填寫及提交。

- 3.5 所有服務名額有限,額滿即止。
- 3.6 如服務收生不足,形動有權臨時取消服務或要求客戶更改其他課程。
- 3.7 申請服務時,請留意服務的主辦單位;部分服務可能由其他主辦單位而非由形動提供,形動可能只作為代理人的角色;服務的條款及細則可能與由形動所提供的有所不同;如非由形動提供服務,該服務之任何責任由該主辦機構負責。
- 3.8 客戶一經提交任何服務申請或向形動繳付款項使用任何服務(即使沒有提交任何書面申請),即表示客戶已細閱,明白及同意接納本公司訂定之本條款及細則和本公司不時發出的其他條款及細則。
- 3.9 服務申請方法的詳細資料,請瀏覽形動網站 [invis.hk](http://invis.hk) 或參閱相關章程。

### 4 付款政策

- 4.1 所有服務收費已最終發票顯示的資料為準,其他收費資料只供參考之用。
- 4.2 請按發票上的條款及到期日付款,局部付款、逾期付款或不能予以識辨的付款將不會視為有效的付款。
- 4.3 逾期付款或無效的付款,有關服務預約將會被取消,所有訂金或已繳付之費用作廢,重新啟用服務可能須繳付附加費。
- 4.4 形動接受以轉帳、存款、支票、電子支票、預售票、Paypal(以結餘或其他信用卡)、現金及採購卡付款,形動單車隊服務另設有自動轉帳付款服務。
- 4.5 付款後,請保留收據,並盡快通知形動;未有於付款後通知形動,該付款則視為無效,直至客戶通知形動為止。
- 4.6 付款方式詳細的資料,請瀏覽形動網站 [invis.hk](http://invis.hk) 或請參閱相關章程。

### 5 更改、取消及退款政策

- 5.1 所有服務申請一經接受,恕不接受取消及退款。
- 5.2 服務申請如有任何更改,可於申請後三天內提出,而免收更改費用(已申請三天內之服務除外),若超過三天後,形動將按《服務價目表》上列明的費用,收取手續費作行政費用。
- 5.3 所有取消或更改安排,除非由形動之代表決定,其他原因一律當作客戶缺席和自動棄權論,不予更改或補課。
- 5.4 如獲安排更改或補課,有關安排由形動決定,已確定之補課在任何情況下均不能更改,缺席補課者當自動棄權論。
- 5.5 更改或補課必須安排於原定服務日後的90天內進行,逾期當自動棄權論。

### 6 服務政策

- 6.1 形動已制定《惡劣天氣下的服務安排》,形動的代表可根據該安排決定服務更改或取消。
- 6.2 服務時間如超過15分鐘按30分鐘計算,如超過45分鐘按1小時計算。
- 6.3 服務只接受已報名之客戶本人上課,不能由別人代替。
- 6.4 客戶不得擅自轉換班別,一經發現,形動保留其終止活動之權利及所有費用不予退回。
- 6.5 客戶如遲到10分鐘或以上,一律當作缺席和自動棄權論,不予退款及補課。
- 6.6 服務一旦已開始,即使於途中縮短或取消,均不予退款及補課。
- 6.7 如客戶行為影響他人或其個人能力未能配合課程進度,形動的代表有權要求有關客戶立刻終止上課及安排客戶於餘下的課程轉換其他課程,並不會安排補課、賠償及退款。
- 6.8 客戶須自行檢查裝備是否合適和運作正常,並須要符合參加活動之相關規例或要求;如有任何疑問,請立刻通知當值的形動代表;如客戶之裝備並未符合有關參加服務之要求,形動的代表有權拒絕其參加之權利,形動不會因此安排補課、賠償及退款。
- 6.9 客戶須小心使用由形動借出或租出之器材,如有損壞須承擔有關器材之維修費用。
- 6.10 客戶須自行評估身體狀態是否合適上課及自行承擔任何因身體不適而導致的後果,形動恕不負責。
- 6.11 形動已為服務購買《團體意外保險》及《公眾責任保險》作基本保障,形動強烈建議客戶應根據自己的需求,自行購買合適的保險加強保障。
- 6.12 客戶必須遵守形動代表的指示及活動進行地點之當地的政府法例。
- 6.13 請客戶尊重場地其他的使用者或任何其他道路使用者。
- 6.14 請客戶自行保管財物,如有遺失,形動恕不負責。
- 6.15 如上課或活動期間有任何疑問,請立刻向形動的查詢。

### 7 安全第一政策

- 7.1 單車雖然樂趣無窮,但如果不幸發生意外,可能導致騎單車者嚴重受傷,甚至致命。因此,為客戶提供「安全第一」的服務乃形動的宗旨和首要考慮。
- 7.2 為避免意外發生,請客戶於使用服務前,細閱並遵守《課堂安全指引》。
- 7.3 根據《課堂安全指引》,客戶應佩戴合適的保護裝備。如客戶拒絕佩戴保護裝備,形動的代表有權拒絕其參加服務之權利;即使形動的代表容許客戶繼續參加,客戶將因此不受形動的保障,客戶須要自行承擔任何一切由意外所帶來的後果及放棄對形動之索償及追究。

- 7.4 形動已經制定服務的人數限制政策,詳細資料請瀏覽形動網站 [invis.hk](http://invis.hk) 或參閱相關章程。

### 8 收集及個人資料使用說明通知

- 8.1 客戶所提供之資料,只會用作處理服務申請之用,如客戶未能提供全部資料,可能會導致有關的申請被延誤或不被接納。客戶如報名由其他主辦單位提供之服務,即表示同意形動將有關的客戶個人資料提供予相關機構。形動祇會在已取得客戶的同意或並無反對的情況下才使用客戶的個人資料作為形動/其合作伙伴主辦及推廣會籍,各項康樂及體育通訊、課程、講座、會議、活動、比賽等的宣傳/推廣用途。
- 8.3 **更新及停止使用個人資料**  
如客戶不願意形動繼續使用客戶的個人資料作上述8.2項用途及/或須查詢/更新客戶的個人資料,敬請透過以下途徑通知形動:
  - 8.3.1 在帳戶登記表格/服務申請表格內適當方格內加上✓;或
  - 8.3.2 連同客戶的姓名及客戶編號電郵至 [info@invis.hk](mailto:info@invis.hk); 或
  - 8.3.3 在本公司下載並填寫《客戶資料更新表格》後,以電郵、傳真或郵寄至本公司

### 9 責任限制及免責事項

- 9.1 形動所提供的服務均與單車相關,鑑於所有運動均帶有危險,騎單車亦不例外,無論是初學者或單車好手均有可能因其個人或由他人士導致受傷,甚至死亡。因此,有意參加由形動所舉辦或協辦的服務(包括但不限於訓練、賽事及各類型活動)之參加者、其家長、監護人或負責人應先行評估其風險,明白及願意自行承擔並因發生意外而所導致的任何後果。形動強烈建議客戶自己的需要,自行購買相關的保險作保障。形動的代表、贊助商及任何相關機構,恕不承擔任何參加者因發生意外而所導致的任何後果。
- 9.2 客戶必須是自願申請活動,並願意自行承擔所有責任。客戶亦謹遵守主辦單位之一切規則及決定。客戶、客戶之繼承人、客戶之遺囑執行人及客戶之管理人謹此豁免本公司、所有贊助商、支持是項活動之團體及任何有關之團體對於客戶因參加是項活動而由任何原因,包括疏忽,所引致之疾病、死亡、個人損失之任何法律責任,以及放棄任何有關之權利、索償及追究行動。客戶人須確保身體狀況良好適宜參加單車活動。

### 10 其他

- 10.1 形動未行使或實施本文中所述之任何權利不得被視為放棄該項權利,亦不得影響形動就該項權利或其他任何權利採取任何後續行動所享有的權利。
- 10.2 若香港特別行政區的任何法院或行政機構發現這些條款和條件的任何規定無效或不能強制執行,則該等規定的無效或不能強制執行不得影響這些條款和條件的其他規定。未受該無效或不能強制執行影響的所有規定應持續充分有效。
- 10.3 中英文版本如有歧異,以中文版本為準。
- 10.4 形動保留修改及解釋以上條款之權利,而無須另行通知。

### 11 聯絡方法

- 11.1 如對形動的服務有任何意見或查詢,歡迎透過以下方法與形動聯絡:
  - 11.1.1 辦事處:香港上環永樂西街177-183號永德商業中心10樓1003室
  - 11.1.2 熱線:(852) 3543 0033
  - 11.1.3 傳真:(852) 3543 0034
  - 11.1.4 電郵:[info@invis.hk](mailto:info@invis.hk)
  - 11.1.5 網頁:[www.invis.hk](http://www.invis.hk)
  - 11.1.6 Facebook:[www.facebook.com/INVISHK](http://www.facebook.com/INVISHK)

# INVIS CYCLING SERVICE / INVIS CYCLING TEAM

## Terms and conditions (Revised - April 2016)

Thank you for choosing INVIS CYCLING SERVICE's, or INVIS CYCLING TEAM's services. Services provided by INVIS are based on these terms and conditions. Please read and ensure that you understand them before you register for an account. Customers may not register or apply for any service if they do not agree with these terms and conditions.

### 1 General Terms

- 1.1 Services provided by either INVIS CYCLING SERVICE or INVIS CYCLING TEAM are managed and operated by INVIS HK COMPANY LIMITED.
- 1.2 To ensure the safety and quality of service, INVIS provides services only to registered customers.
- 1.3 Unless specifically requested, INVIS provides service to customers aged 5-69. Customers under age 5 may apply only for private cycling coach services and will be assessed on a case-by-case basis. Different services might have different age requirements and limits on the number of participants. Please refer to the relevant guidelines for further details.
- 1.4 INVIS may provide services to persons whom non-registered invited by Group Customers. However, the Group Customer must take responsibility for those invited who join INVIS's services.
- 1.5 By submitting any account registration or service reservation/application or settling any payment to INVIS (even without any written registration, reservation or application), customers confirm acceptance of INVIS's terms and conditions.

### 2 Account Policy

- 2.1 There are two types of accounts.
- 2.1.1 **Personal Accounts**  
INVIS welcomes all individuals to register. Customers younger than 18 are required to be registered by a contact person who is 18 or older. The contact person must also register for a personal account. A personal account holder may apply for an INVIS CYCLING TEAM membership.
- 2.1.2 **Group Accounts**  
INVIS welcomes all groups or organisations to register. Group accounts must be registered with at least one contact person, who will manage the account and also register for a personal account.
- 2.2 Confirmation will be sent once the account has been registered; a unique customer ID will be issued to each account to indicate confirmation.
- 2.3 Please keep secure all account information issued by INVIS to avoid leakage of any personal information.
- 2.4 All registered Personal and Group account customers may cancel their account or update their personal information through written communication or by submitting a form to INVIS.
- 2.5 INVIS CYCLING TEAM members may cancel their account or update the personal information through written communication or by submitting a form to INVIS. A penalty may apply if membership is cancelled before the contract period completed. Please inform INVIS within 7 days of any changes to personal information.
- 2.6 To register an account or revise account information, please log on to the Internet Customer Service System or complete the relevant form, which is available on INVIS's website or by telephone, email or fax upon request.
- 2.7 INVIS reserves the right to approve or refuse account applications; please refer to INVIS's website [invis.hk](http://invis.hk) or the relevant guidelines for more information about account registration.

### 3 Service Application/Reservation Policy

- 3.1 INVIS provides services only to registered customers.
- 3.2 All services must be reserved and paid in advance, and payment must be settled by the end of the specified period to avoid cancellation. If the appointment is cancelled, the customer is required to re-book.
- 3.3 Reservation can be completed via the Internet Customer Service System, by phone, email, fax, post or in person at our office. INVIS accepts applications/reservation by forms, recordings left with our hotline or any written format. Once the application is accepted, INVIS will issue confirmation to the customer.
- 3.4 To ensure that customers' physical fitness is adequate for cycling, Training Service requires that customers have a valid PAR-Q&U form. If the PAR-Q&U is expired, customers must complete a new form.
- 3.5 All services are limited and delivered on a first-come-first-served basis.
- 3.6 If there are insufficient enrolment numbers, INVIS reserves the right to cancel the service or ask customers to switch to other courses.
- 3.7 Please note the organiser of the service before applying; some services may be organised by other organisers of which INVIS is an agent. The service terms and conditions might be different from those for services organised by INVIS.

- 3.8 By submitting a service application or settling any payment to INVIS (even without any written registration, reservation or application), the customer confirms acceptance of all INVIS's terms and conditions.
- 3.9 Please refer to INVIS's website [invis.hk](http://invis.hk) or the related guidelines for more information about the service application method.

### 4 Payment Policy

- 4.1 All service fees indicated on Invoices shall prevail; other information about service fees is for reference purposes only.
- 4.2 Customers must follow all terms indicated on the Invoice, and settle payments before the due date.
- 4.3 Reservation will be cancelled if payments are overdue or invalid. All deposits or payments will then become invalid and will not be refunded. Partial, late or undecipherable payments will not be regarded as valid payments.
- 4.4 INVIS accepts money transfers, deposits, cheques, e-cheque, pre-paid vouchers, PayPal, cash & purchase card to settle payments. Auto-pay service is available for INVIS CYCLING TEAM services.
- 4.5 Customers must keep their receipts, and inform INVIS of their payment as soon as possible after deposit. Payment is valid only after customers have informed INVIS.
- 4.6 Please refer to INVIS's website [invis.hk](http://invis.hk) or the relevant guidelines for more information about payment methods.

### 5 Change, Cancellation and Refund Policy

- 5.1 No cancellations or refunds are given once reservation/application is accepted.
- 5.2 Changes can be requested within 3 days after application (except for service upcoming within 3 days) without charge. After 3 days, a service charge listed on Price List applies for each change.
- 5.3 All cancellations or changes, unless decided by INVIS's representative, will be regarded as absences, and no make-up or additional services will be given.
- 5.4 If make-up or additional services are given, all arrangement must be made by INVIS; no further changes to make-up or additional services may be made by customers.
- 5.5 Make-up and additional classes must be arranged within 90 days of the original date of service; overdue make-up or additional classes will be regarded as given up by the customer.

### 6 Service Policy

- 6.1 INVIS has established guidelines for service during bad weather allowing INVIS's representative to change or cancel services.
- 6.2 Hours are calculated by rounding up minutes. For instance, more than 15 minutes is calculated as 30 minutes, and more than 45 minutes is calculated as 1 hour.
- 6.3 Services are provided only to the customer who applied for them and cannot be transferred to others.
- 6.4 Customers cannot change classes without authorisation. If unauthorised changes are found, INVIS reserves the right to suspend services to customers with no refund given.
- 6.5 If customers are late by more than 10 minutes, they will be regarded as absent or as having given up the service. No refunds or make-up classes will be given.
- 6.6 Once services are started, even if they are suspended or cancelled, no refunds or make-up class will be given.
- 6.7 If customers cannot keep up with the progress of training, INVIS's representatives have the right to refuse customers the training or require that they switch services. INVIS does not arrange make-ups, refunds or compensation for such reasons.
- 6.8 Customers are required to check whether all the equipment is suitable, is in good condition and meets the service requirements. If customers' equipment does not fit these requirements, INVIS's representatives have the right to refuse customers the training. INVIS does not arrange make-ups, refunds or compensation for such reasons.
- 6.9 Customers should use all the equipment provided or rented by INVIS with caution; customers are required to bear the cost of any damage.
- 6.10 Customers are required to assess whether their physical fitness is suitable for training and take responsibility for the risks of any bodily sickness or condition. INVIS does not take responsibility for such conditions.
- 6.11 INVIS purchases insurance for its services for basic protection. INVIS highly recommends that customers purchase additional insurance for their protection needs.
- 6.12 Customers must follow rules and instructions from INVIS's representative, any regulations of the training venue and any local laws.
- 6.13 Please respect other venue/road users.
- 6.14 Customers should look after their personal valuables. INVIS does not take responsibility for lost valuables.
- 6.15 If you have any doubts or questions, ask INVIS's representative immediately.

### 7 Safety First Policy

- 7.1 Cycling is usually safe and fun, but accidents, although unlikely, can cause injury or death to cyclists. Hence, INVIS is committed to making safety its first priority and consideration in all decisions.

- 7.2 To prevent accidents, customers must read the safety guidelines before participating in any service.
- 7.3 Please wear the safety equipment listed in the guidelines. Customers bear the risks if they refuse to wear safety equipment. INVIS's representatives have the right to refuse to allow customers without safety equipment to participate. If INVIS's representative allow such individuals to participate, INVIS and any INVIS-related persons do not bear any responsibility for the consequences caused by riding without safety equipment. These individuals give up any claim on INVIS.
- 7.4 Please refer to INVIS's website [invis.hk](http://invis.hk) or the relevant guidelines for more information about the ratio limit for coaches/instructors and students.

### 8 Notice of Collection and Use of Personal Data

- 8.1 Information provided by customers is used only to handle their service applications. If customers cannot provide all the needed information, it might cause a delay and/or refusal of the application. If customers apply for service provided by another organiser, customers agree to allow INVIS to transfer their personal information to the organiser.
- 8.2 INVIS or INVIS's partners will not use customers' personal data to promote membership, communications, courses, talks, conference, activities and races or use such data for other promotional or advertising purposes without their express consent.
- 8.3 **Updating or Stopping Use of Personal Data**  
If customers do not want the company to continue to use their personal data for such purposes specified in 8.2 and/or desire to query or update their personal information, they may notify INVIS through the following channels:
  - 8.3.1 Check the appropriate box in forms.
  - 8.3.2 Send an email to [info@invis.hk](mailto:info@invis.hk), with their names and customer IDs.
  - 8.3.3 Complete the Personal Data Update Form available on the website, and return it by email, fax or post to INVIS.

### 9 Liability Limit and Disclaimers

- 9.1 The main services provided by INVIS are bicycle related. All sports can be dangerous. Cycling is no exception. Beginners and professionals can be injured or even killed in accidents caused by themselves or other persons. Therefore, those interested in participating in services organised or co-organised by INVIS (including but not limited to training, events and all other activities) and their parents or guardians should assess, understand and be willing to bear the risks and consequences of any accidents. INVIS strongly recommends that customers purchase additional insurance based on their protection needs. INVIS employees, representatives, sponsors and related organisations accept no responsibility for accidents involving participants.
- 9.2 Customers must apply for service voluntarily and be willing to bear all the responsibility. Customers agree to comply with all rules and decisions of the organiser. Customers, their heirs, executors and administrators agree to exempt the company, all sponsors and any groups from responsibility and personal liability for clients who suffer illness, death or loss during participation in activities for any reason, including negligence, and waive all rights and claims to pursue action. Customers shall ensure that they are in suitable physical condition to participate in cycling events.

### 10 Miscellaneous

- 10.1 Any rights not exercised or mentioned herein shall not be deemed a waiver of the implementation of those rights or affect the rights of any follow-up action enjoyed or any other right.
- 10.2 If any court or administrative body of the HKSAR finds that any provision of these terms and conditions is invalid or unenforceable, then the provision which is invalid or unenforceable shall not affect other provisions of these terms and conditions, which shall otherwise remain fully in effect.
- 10.3 Unless restricted by local law, in the event of disputes between Chinese and English versions of these terms and conditions, the Chinese version shall prevail.
- 10.4 INVIS reserves the right to revise and amend all terms and conditions without notice.

### 11 Contact

- 11.1 Comments and enquiries can be submitted through the following methods:
  - 11.1.1 Address: Room 1003, 10/F, Wing Tuck Commercial Centre, 177-183 Wing Lok Street West, Sheung Wan, Hong Kong
  - 11.1.7 Hotline: [3543 0033](tel:35430033)
  - 11.1.2 Fax: [3543 0034](tel:35430034)
  - 11.1.3 Email: [info@invis.hk](mailto:info@invis.hk)
  - 11.1.4 Website: [www.invis.hk](http://www.invis.hk)
  - 11.1.5 Facebook: [www.facebook.com/INVISHK](http://www.facebook.com/INVISHK)